

Grandview Bank
Switch Kit- Check List

We make it easy to switch to Grandview Bank. Just follow this checklist to make your move as smooth as possible.

- Open your new account(s) with Grandview Bank. (See one of our New Account Representatives at any of our convenient branch locations)

- Complete the individual forms for Direct Deposit, Automatic Payments and Automatic Deposits, provided in your Switch Kit.

- Make sure all of your checks have cleared and your automatic payments and deposits have been switched before you close your account.

- Close your account by notifying your old bank with the enclosed form.

- Destroy all of your unused checks, deposit slips, ATM and check cards. Keep your new Grandview Bank routing and account numbers handy for direct deposit and automatic withdrawal requests.